

Appendix
(Ref to SOP on
Leave dt 14 Oct 10)

MAYO COLLEGE, AJMER

STUDENTS LEAVE APPLICATION FORM

(TO BE FILLED BY THE STUDENT)

1. Scholar Number and Name -
2. Class and House -
3. Leave Applied -
 - (a) From -
 - (b) To -
4. Type of Leave
 - (a) Medical.
 - (b) Wedding.
 - (c) Compassionate.
5. Relationships with relative. Indicate relationship with relative in case of para 4 (b) / (c) above.

Date

(Signature of Boy)

Note. Application from parent needs to be attached.

FOR USE BY STAFF

Recommendation of HM.

Recommendation of RMO.

Remarks of the Principal / Officiating Principal.