



## **MAYO COLLEGE**

### **SOP: GUIDELINES FOR BROTHER-SISTER MEETING**

#### **Introduction**

1. Brother-Sister Meetings are an opportunity for siblings to be in touch with each other at Mayo College and Mayo College Girls' School. It gives them an opportunity to meet and grow up in a healthy, homely environment. It is expected of the boys to conduct themselves with dignity and like gentlemen. They must treat the other girls whom they may have a chance to meet when they go to MCGS, like their own sisters.

#### **Aim**

2. To lay down guidelines and procedures for Brother-Sister Meetings between brothers at Mayo College and their sisters at Mayo College Girls' School.

#### **Procedure**

3. All meetings will be under effective escort.

4. The boys are expected to conduct themselves in dignified manner during their interaction. Any breach and/or aberration and/or deviation from the standard norm will result into prompt disciplinary action against such boys.

5. **Those to be Permitted.** Only 'real brother/s' and 'real first cousin/s' are permitted to meet their 'real sister/s' and 'real first cousin/s'.

6. **Request Letter.** A request to let their wards meet will be given in writing by the Parents to the Principals. In case of real first cousins, a joint request will be given by both the Parents (i.e. including the cousin's Parents). The joint request will be addressed to the Principals of both, Mayo College and Mayo College Girls' School.

7. **Updating Brother-Sister List.** MCGS will be requested by the VP, Mayo College to provide a list of Brothers-Sisters duly updated on quarterly basis.

8. **Meeting Days.** Meetings will be permitted on second and last Sunday of the month, other than the beginning and closing month of the term and on National Holidays or as notified by the School in consultation with MCGS.

9. **Timings.** The meetings will generally take place between 11.00 AM to 12 O' Clock noon. Change in timings, if any, will be notified.

10. **Venue.** Mayo College Girls' School Quadrangle or as stipulated by MCGS.

11. **Dress and Turnout.** Boys will be dressed in School kit. Housemasters and Resident Dames will ensure that boys in untidy kit, improper turnout/haircut will not be permitted for the meeting.

12. **Escort.** The VP will detail escorts. A team of escorts will include two Resident Dames and an Assistant Housemaster. All boys will assemble at Lord Mayo Statue at the appointed time and proceed to the Girls' School under escort. Those not found suitably turned out will not be taken by escorts.

13. **Contravention of Procedure/Misuse.** The Brother-Sister Meeting is a privilege and not a right. Should this be misused the child will be denied this privilege. Any unwarranted transaction between the student/s of two schools during such interaction/s which is unauthorized and in contravention to laid down norms of respective schools will be taken seriously and such student/s will be put on corrective drill after being provided an opportunity to be heard. Following provisions will be adhered to:-

(a) **For "Carrier" of Unwarranted Material.**

(i) **First Break.** The student/s will be debarred of all interaction for that academic term. Parents will be promptly informed in writing.

(ii) **Second Break.** The student/s will be debarred of all interaction for two subsequent terms. Parents will be promptly informed in writing.

(iii) **Third Break.** The student/s will be debarred of all interaction for his/her entire stay at School. Parents will be promptly informed in writing.

(b) **For “Sender” and or “Receiver” of Unwarranted Material.**

- (i) **First Break.** The student/s will be put on extra school for a week and will be gated for a calendar month. Parents will be promptly informed in writing.
- (ii) **Second Break.** The student/s will be put on extra school for a week and will be gated for a calendar year. Parents will be called for further counselling of student.
- (iii) **Third Break.** The student/s will be put on a Home Stay for a week and Parents will meet the Principal.
- (c) It is important to note:-
- (i) All such deviated conducts can be taken into account while deciding upon Appointments, Colours & Cravats, representing school in programmes and tournaments; exchange and service projects.
- (ii) The quantum of punishment and/or corrective measures will further depend on nature of unwarranted material transacted.
- (d) **Terms Used.** Few terms are elucidated as under:-
- (i) **“Unwarranted Material”.** It may include material and/or substances -viz. letter, gizmo, tuck, etc- which are not allowed as per school norms of respective schools.
- (ii) **“Carrier”.** It includes student/s who are found in possession and/or his/her/their involvement is established in transporting/ delivering / transmitting unwarranted material.
- (iii) **“Sender”.** It includes student/s whose involvement is established in sending unwarranted material that is transported/ delivered/ transmitted during such student interaction/s.
- (iv) **“Receiver”.** It includes student/s whose involvement is established in receiving unwarranted material that is transported/ delivered/ transmitted during such student interaction/s.

14. The Parents will be promptly informed in writing in cases of breach of trust/discipline.

15. Issues pertaining to behaviour and unbecoming conduct will be promptly brought to the notice of the respective escort/s which should further be appraised immediately to concerned and competent school authorities.

16. This SOP supersedes the SOP on the subject dt 16 Mar 12.



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(KVS Lalotra)  
Maj Gen (Retd)  
Principal

Distr:-

Principal, Mayo College Girls' School - For kind information please.

VP/Bursar/HM Jr School

HMs/Resident Dames