

JOB DESCRIPTION

Job Title: Fine Arts Teacher

Reports to: Headmaster Junior School.

Job Summary: The Art Teacher will be responsible for developing in each student an interest in drawing/painting/craft by live demonstration among students. Creative expression in visual terms, using artistic skills and techniques consistent with school guidelines.

Brief of Duties and responsibilities

(a) **Duties as Subject Teacher.**

- (i) Must develop interest towards give drawing/painting/craft by live demonstration among the students.
- (ii) To guide the students to improve their drawing and painting skills.
- (iii) Find out hidden artistic talent in the boys by giving them various opportunities.
- (iv) To encourage boys to participate in various competitions.
- (v) To ensure good discipline in the class, when students come for art/craft lessons.
- (vi) To expose them to various types of trends prevailing in the field of Art and Craft.
- (vii) Must have competency to engage the students fruitfully during online classes.
- (viii) Responsible for stage decoration for various functions held during the term.
- (ix) Responsible for Makeup of the boys for various functions held during the term.
- (x) Make Certificates for school for various activities which include Games and Sports and other co-curricular activities.

(b) **Pastoral Care.**

- (i) He/ She is attached to one of the Boarder House as a tutor.
- (ii) He/ She looks after wellbeing of the boys of his tutorial group and organizes his tutorial group meeting once fortnightly.
- (iii) He/ She remains in touch with the parent of his tutorial group and give them progress report of the boys.
- (iv) He/ She Checks personal hygiene and turnout on roster basis.
- (v) He/ She takes full care of students as regards to their safety and security during the outings.

(c) **Supervision of Meals:**

- (i) Ensures proper line up before meals.
- (ii) Ensures proper use of cutlery. Teaches table manners and etiquettes.
- (iii) Ensures that each child has taken enough food.
- (iv) Ensures that food is not wasted.

- (d) **Outdoor Activities.** He/ She escort boys for all outdoor activities e.g. Trekking, hiking, IPSE and Triangular Tournament etc.
- (e) **Co-Curricular Activities.** He/ She helps in all Co-curricular activities organized by the School.

Required Qualifications

Educational: Masters in Fine Arts (MFA) with 1st Division.

Work Experience: Min 3 years as “Art Teacher” in a reputed school, preferably a boarding school.

Desirable Traits

- Strong knowledge of Art & Craft as subject and ability to handle learners from class 4th to 8th.
- Must be familiar with the contemporary art practices.
- Must be well versed with latest tools and technologies prevailing in the field of education.
- Must be familiar with modern art forms and digital art.

Selection Process: Written Examination, Subject Demo & Personal Interview.